

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2451  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Highway 73  
Port Arthur, Texas

Date: September 16, 2025

Present: Commissioners  
Richard Beaumont  
Lester Champagne  
Matthew Vincent  
Albert Moses, Jr.  
James Gamble, Sr.

Allen Sims, General Manager  
Wil Thorne, Attorney for District

Visitors: Toby Davis, DD7  
Brian McZeal, DD7  
Kirby Johnson, DD7  
Terry Wade, DD7  
Brady Girouard, DD7  
Garrett Boudoin, DD7  
Rene Jackson, DD7  
Barron Cook, DD7  
Kim Carroll, Texan Engineering & Consulting  
Keith Zotzky, Arceneaux, Wilson, & Cole  
Amy Benito, Experts Underground Solution  
Deke Simon, MK Constructors  
Kay Boudreaux, Allco Construction  
Trevor Holmes, Brystar Construction  
Garrett Carney, Brystar Construction  
John West, Xylem  
Sam Guvsui, Triangle Civil Services  
Chanda Hall, Eastex Utility Construction  
Joey Choate

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2450

The Minutes of Meeting No. 2450 were approved as read.

Open Bids and Consider Award of Bid for the Relocation of the Sanitary Sewer Line at Lake Charles Lift Station in Relation to Sabine Pass to Galveston Bay Project

<u>Bidder</u>	<u>Bidder Info. Form</u>	<u>Bid Bond</u>	<u>Complete Bid Forms</u>	<u>Addendum #1 Received</u>	<u>Addendum #2 Received</u>	<u>Addendum #3 Received</u>	<u>Addendum #4 Received</u>	<u>Bid Amount</u>
Triangle Civil Services	X	X	X	X	X	X	X	3,237,877.00
Allco, Inc.	X	X	X	X	X	X	X	1,678,897.00
Eastex Utility Construction	X	X	X	X	X	X	X	2,228,975.00
MK Constructors	X	X	X	X	X	X	X	1,876,450.00
Brystar Contracting, Inc.	X	X	X	X	X	X	X	1,385,790.00

Commissioner Vincent moved to table the bids submitted for study and review by the District engineering staff and award the bid for Sanitary Sewer Line Relocation at Lake Charles Lift Station at the next meeting board meeting. Commissioner Moses seconded the motion. The motion carried.

Open Bids and Consider Award of Bid for the Relocation of the Sanitary Sewer Line at City Hall Along Lakeshore Drive to Waco Avenue in Relation to Sabine Pass to Galveston Bay Project

<u>Bidder</u>	<u>Bidder Info. Form</u>	<u>Bid Bond</u>	<u>Complete Bid Forms</u>	<u>Addendum #1 Received</u>	<u>Bid Amount</u>
Allco, Inc.	X	X	X	X	959,166.00
Experts Underground Solution LLC	X	X	X	X	998,235.00
Eastex Utility Construction	X	X	X	X	1,249,180.00
MK Constructors	X	X	X	X	892,114.00
Brystar Contracting, Inc.	X	X	X	X	771,960.00

Commissioner Moses moved to table the bids submitted for study and review by the District's engineer and staff and award the bid for Sanitary Sewer Line Relocation at City Hall Along Lakeshore Drive to Waco Avenue in relation to the Sabine Pass to Galveston Bay Project. Commissioner Champagne seconded the motion. The motion carried.

Consider Pay Request No. 3 to Norman Highway Constructors, Inc. for Improvements to Blocks Bayou Ditch Phase II Project

Mr. Garrett Boudoin presented Pay Request No. 3 to Norman Highway Constructors, Inc. for Improvements to the Blocks Bayou Ditch Phase II Project for approval. Mr. Garrett Boudoin submitted the invoice from Norman Highway Constructors, Inc. for traffic control (barricades and signs), portable changeable message boards with addition of concrete traffic barriers for public safety, roadway pavement removal, removal of old structures, excavation, installation of 10' x 5' and 7' x 5' box culverts, installation of cast-in-place sections of box culverts, installation of cast in place section of box culverts, placement of cement stabilized sand, alteration of existing concrete junction box, removal of concrete roadway (existing pipeline protection slab item), trenching protection, and stormwater permit compliance. The contractor has completed 48% of the work using 56% of the contract time. The request has been reviewed, and it is recommended that the Board approve Pay Request No. 3 in the amount of Three Hundred Twenty-Three Thousand Four Hundred Ninety-Four and 81/100 (\$323,494.81) Dollars. Commissioner Champagne moved to approve the Pay Request No. 3 from Norman Highway Constructors, Inc. for Improvements to the Blocks Bayou Ditch Phase II Project in the amount of Three Hundred Twenty-Three Thousand Four Hundred Ninety-Four and

81/100 (\$323,494.81) Dollars. Commissioner Gamble seconded the motion. The motion carried.

Consider Approval to Attend 2025 TWA Fall Conference

Mr. Sims stated that the TWA 2025 Fall Conference will be held in San Antonio, Texas October 22 - 24, 2025. Commissioner Vincent moved that any Commissioner and/or staff be authorized to attend. Commissioner Champagne seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Summary

Mr. Allen Sims requested that the board enter into executive session to discuss items with the board's attorney.

Manager Reports

Mr. Allen Sims presented the financial statements prepared by FMW, P.C. for the period ending August 31, 2025, and gave a collateral securities report as of August 31, 2025.

Executive Session – Pursuant to Section 551.071, Texas Government Code, Regarding Consultation with Attorney

At 2:24 p.m., the Commissioners entered into executive session pursuant to Section 551.071, Texas Government Code, regarding consultation with attorney.

At 2:44 p.m., the meeting returned to general session.

Consider and Take Action, if any, on Items Discussed in Executive Session

No action was taken.

Permits

Corkran Management LLC submitted a permit for Foster's Place Apartment – Stillwater Lake requesting use of permitted drainage system utilizing (1) concrete spillway

and (3) existing outfall pipes entering the District's Rodair Gully. The permit fee is 250.00. Mr. Garrett Boudoin recommended approval subject to the special conditions contained within the permit. Commissioner Moses moved to approve the permit requested by Cockran Management, LLC as recommended by Mr. Boudoin. Commissioner Vincent seconded the motion. The motion carried.

#### Checks and Purchase Orders

##### Maintenance Fund

Ck. No. 27107 – Norman Highway Constructors. Inc.  
\$214,350.52 – Blocks Bayou Phase 2 Pay Request #3

Ck. No. 27108 – Airgas USA, LLC  
\$443.30 – Multiple Cylinder Rentals

Ck. No. 27109 – Allied Electrical Systems  
\$100.00 – Fire Alarm System Inspection

Ck. No. 27110 – Angel Lady Services, LLC  
\$26,721.85 – Seasonal Mowing Services

Ck. No. 27111 – Arceneaux Wilson & Cole LLC  
\$3,470.00 – Sabine Pass to Galveston Bay Project, Work in Kind, PAV03C Utility Investigation

Ck. No. 27112 – Blue Cross Blue Shield of Texas  
\$188.37 – Health Insurance Payment

Ck. No. 27113 – Caddo Land Management, LLC  
\$8,400.00 – Sabine Pass to Galveston Bay Project, Work in Kind, PAV03C Attorney's Opinion of Compensability Title Research

Ck. No. 27114 – Cintas Corp.  
\$42.03 – Traffic Mat Service-Admin. Bldg.

Ck. No. 27115 – Electrical Specialties, Inc.  
\$45.00 – Monthly Alarm System Monitoring

Ck. No. 27116 – FILMR, LLC  
\$96.00 – Social Media Posts – Reissued Check

Ck. No. 27117 – FMW, P.C.

\$2,300.00 – Accounting Services – August 2025

Ck. No. 27118 – Freese & Nichols, Inc.

\$46,036.83 – Engineering Services – Shreveport Pump Station

Ck. No. 27119 – Function 4, LLC

\$421.71 – Konica Copier Lease – September 2025 & Late Fee

Ck. No. 27120 – Gannett Fleming, Inc.

\$199.63 – Sabine Pass to Galveston Bay Project, Project Management

Ck. No. 27121 – Jefferson Central Appraisal District

\$85,482.66 – Quarter 4 2025 Entity Allocations

Ck. No. 27122 – Jefferson County Agriculture Commission

\$120.00 – Pesticide Recertifications-Adam Johnson & Bryant James

Ck. No. 27123 – Jefferson County, Texas

\$165,641.77 – Crane Bayou Pump Station Generators

Ck. No. 27124 – JI Special Risks Insurance Agency, Inc.

\$1,235.00 – Railroad Insurance Policy for Project

Ck. No. 27125 – KT Trucking & Cattle Co.

\$1,800.00 – Transport Picker and Pipe

Ck. No. 27126 – LJA Engineering, Inc.

\$33,462.00 – Engineering Services-Halbouty Detention

Ck. No. 27127 – Ritter Forest Products Nederland

\$525.00 – Matting for Pump Station 7 Flap Gate Repair

Ck. No. 27128 – Sam & Tash Services, Inc.

\$1,569.62 – Administration Building Cleaning Services

Ck. No. 27129 – TCS Consulting

\$2,835.00 – Anti-Virus Software Annual Subscription

Ck. No. 27130 – Terrance Williams

\$154.99 – Licensed Vocational Nurse License & Continuing Education Reimbursement

Ck. No. 27131 – The Brandimarte Law Firm, PLLC

\$12,725.98 – Legal Services – August 2025

Ck. No. 27132 – The Muffler Shop

\$42.00 – Reissue Check for Purchase Order 7-69345

Ck. No. 27133 – Tri-City Fastener & Supply

\$325.14 – Reissue Check for Purchase Orders 7-72793 and 7-72785

Ck. No. 27134 – TWA Risk Management Fund

\$4,866.50 – Motor Vehicle Report, Policy Updates, Add Equipment to Insurance

Ck. No. 27135 – United of Omaha

\$2,245.97 – Health Insurance Payment

Ck. No. 27136 – United States Postal Service

\$500.00 – Postage Meter Refill

Ck. No. 27137 – Wave Solutions, LLC

\$5,648.28 – Monthly Software, Telephone, & Technology Services

Ck. No. 27138 – LJA Environmental Services

\$12,725.98 – Legal Services – August 2025

GLO Account

Ck. No. 10176 – Texan Engineering & Consulting LLC

\$15,437.63 – Sabine Pass to Galveston Bay Project, PAV03C Relocation Design

2014 Maintenance Note Account

Ck. No. 1087 – Norman Highway Constructors. Inc.

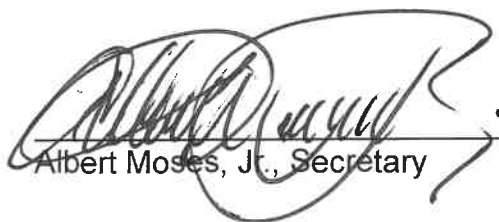
\$109,144.29 – Blocks Bayou Phase 2 Pay Request #3

Commissioner Champagne moved that the checks from the Maintenance Fund Account, the GLO Account and the 2014 Maintenance Note Account be approved for payment. Commissioner Moses seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:44 p.m., Commissioner Gamble moved that the meeting be adjourned.

Commissioner Moses seconded the motion. The motion carried.

  
Albert Moses, Jr., Secretary

Lester Champagne  
~~Richard Beaumont, Chairman~~ Vice Chairman  
Lester Champagne





**VISITOR SIGN-IN SHEET**  
**MEETING NO. 2451**  
**Tuesday, September 16, 2025**

	Name	Email Address	Telephone Number	Public Comment			
✓1	Experts Underground Solutions. (Amy B)	Abenito@ExpertsUS LLC.com	713-993-6455	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓2	Mk Deke Simon	mike.suire @ mkconstructors.com	409-769-0089	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓3	ALLCO KAY Boudreaux	kburrell @ Allco.com	409-860-4459	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓4	Trevor Holmes Brystar	trevor@Brystar.com	409 659 7334	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓5	Garrett Carney Brystar	garrett@brystar.com	409 242 9987	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓6	JOHN WEST XYLEM	JOHN.WEST@XYLEM.com	409-739-0700	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓7	Sam Gursu <sup>Triant</sup> <sup>Civil</sup> <sup>Survey</sup>	Sam@triant.built	409-659-9905	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓8	Chanda Hall	Chandahall @ Easter Utility Construction	409-242-1510	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓9	Joey Choate			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓10	Kim Carroll			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
✓11	Keith Zotsky			Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
12				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
13				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
14				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
15				Yes	<input type="checkbox"/>	No	<input type="checkbox"/>